

**RESOLUTION OF THE GOVERNING BODY
OF THE
WASHOE TRIBE OF NEVADA AND CALIFORNIA**

WHEREAS, the Washoe Tribe of Nevada and California (“Washoe Tribe”) is organized pursuant to the Provisions of the Indian Reorganization Act of June 18, 1934 (48 Stat. 984), as amended, to exercise certain rights of home rule and to be responsible for the general welfare of its membership; and

WHEREAS, in response to the COVID-19 public health emergency, Congress enacted the American Rescue Plan Act (“ARPA”), Pub. L. 117-2 (Mar. 11, 2021), which established a Coronavirus State Fiscal Recovery Fund (“SLFRF”) to be administered by the U.S. Department of the Treasury (“Treasury”), and

WHEREAS, Tribal governments across the country are using ARPA-SLFRF to mitigate the fiscal impacts of the pandemic and serve the needs of their communities, and

WHEREAS, the Washoe Tribe of Nevada and California recognizes the importance of maintaining and enhancing the operational efficiency, reliability, and financial management of its utility systems to better serve the community; and

WHEREAS, the American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF) provide essential resources to fund the Washoe Utility Management Authority (WUMA) comprehensive scope of work structured around key projects to achieve these objectives; and

WHEREAS, the Washoe Utility Management Authority (WUMA) has developed a comprehensive scope of work funded by ARPA-SLFRF to achieve these objectives, including the following key projects:

1. **SCADA Implementation** – Upgrade and modernize the Supervisory Control and Data Acquisition (SCADA) system to enhance real-time monitoring and control of utility operations.
2. **Maintenance Expenses** – Ensure the upkeep and reliability of utility infrastructure through proactive and reactive maintenance.
3. **WUMA Water Expenses** – Manage and optimize water-related expenses to maintain financial sustainability and compliance with regulatory requirements.
4. **Infrastructure Upgrades for Dresslerville Electrical Pump and Stewart Well 2** – Enhance the reliability and efficiency of critical water infrastructure by upgrading the Dresslerville Electrical Pump system and completing the development of Stewart Well 2, ensuring compliance with tribal and IHS standards.
5. **Security, Storage, & Inventory Enhancements** – Strengthen security, storage, and inventory systems by installing protective infrastructure, organizing essential materials, and improving access controls; and

WHEREAS, the Interagency Agreement (IAA) ensures proper allocation and management of ARPA-SLFRF funds, outlining roles, responsibilities, deliverables, and reporting requirements for both parties in compliance with federal guidelines; and

WHEREAS, the Washoe Tribe has reviewed the terms of the IAA and finds it to be in the best interest of the community.


BE IT RESOLVED BY THE WASHOE TRIBAL COUNCIL that it hereby approves the IAA for Washoe Utility Management Authority (WUMA) as outlined in Exhibit A, and authorizes its execution; and

BE IT FURTHER RESOLVED, that the Washoe Tribal Chairman is authorized to sign and execute the Interagency Agreement on behalf of the Washoe Tribe, obligating the ARPA-SLFRF funds for the approved purposes as described; and

BE IT FINALLY RESOLVED, that the ARPA Office, as defined in the IAA, is directed to oversee the implementation of the agreement, monitor compliance, and ensure timely reporting in accordance with its terms.

CERTIFICATION

It is hereby certified that the Washoe Tribal Council is the governing body of the Washoe Tribe of Nevada and California composed of eleven (11) members of whom ten (10), constituting a quorum, were present at a meeting duly held on the 30th day of December, 2024, and that the foregoing resolution was adopted by the affirmative vote of nine (9) for, zero (0) against, and one (1) abstention pursuant to the authority contained in Article VI, Section 1(h) of the Amended Constitution and Bylaws of the Washoe Tribe of Nevada and California.


Autumn Burt
Secretary-Treasurer
Washoe Tribe of Nevada and California

1/2/2025
Date



American Rescue Plan Act (ARPA) Tribal Government Interagency Agreement

Washoe Tribe of Nevada and California

Agreement Number: 7035-IAA-WUMA

1. Parties

This Internal Tribal Government Interagency Agreement ("Agreement") is made and entered into by and between:

Washoe Tribe of NV & CA – Tribal Council

ARPA Office

919 U.S. Hwy 395 N

Gardnerville, NV 89410

(Hereinafter referred to as "Washoe Tribe")

and

Washoe Tribe of NV & CA

Washoe Utility Management Authority

2970 Jacks Valley Rd.

Carson City, NV 89705

(Hereinafter referred to as "WUMA")

2. Purpose

The purpose of this Agreement is to outline the terms and conditions under which the Washoe Tribe and WUMA will collaborate on **WUMA's ARPA-Interagency Agreement** projects within, in compliance with the OMB Uniform Guidance (2 CFR Part 200), the 2024 State and Local Fiscal Recovery Funds Obligation Interim Final Rule, and the State and Local Fiscal Recovery Fund Final Rule and relevant FAQs.

3. Scope of Work (see attachment A for details).

The Washoe Utility Management Authority (WUMA) aims to enhance the operational efficiency, reliability, and financial management of its utility systems. The scope of work is structured around the following key projects:

Project 1: SCADA Implementation

- **Objective:** Upgrade and modernize the Supervisory Control and Data Acquisition (SCADA) system to enhance real-time monitoring and control of utility operations.

Project 2: Maintenance Expenses

- **Objective:** Ensure the upkeep and reliability of utility infrastructure through proactive and reactive maintenance.

Project 3: WUMA Water Expenses

- **Objective:** Manage and optimize water-related expenses to maintain financial sustainability and ensure compliance with regulatory requirements.

Project 4: Infrastructure Upgrades for Dresslerville Electrical Pump and Stewart Well 2

- **Objective:** Enhance the reliability and efficiency of critical water infrastructure by upgrading the Dresslerville Electrical Pump system and completing the development of Stewart Well 2, ensuring compliance with tribal and IHS standards while maintaining cost efficiency.

Project 5: Security, Storage, & Inventory Enhancements

- **Objective:**

Strengthen the security, storage, and inventory systems of utility operations by installing protective infrastructure, organizing essential materials, and improving access controls to ensure efficient management and safety of critical assets.

Washoe Tribe Responsibilities:

- **ARPA Office will Managing Interagency Agreement (IAA):**

- ARPA Office consists of FSA Advisory Group, Chief Financial Officer, Secretary-Treasurer, Tribal Administrator, and ARPA Accountant(s).
- Communicate the terms of the agreement and any updates to all relevant stakeholders.
- Oversee the execution of the agreement, ensuring adherence to the outlined terms, milestones, and deliverables.
- Review progress and financial reports monthly to assess project performance and compliance.
- Conduct periodic reviews to identify areas of improvement, resolve compliance issues, and provide recommendations for adjustments if necessary.

- **Financial Oversight:**

- Monitor expenditures and ensure alignment with the approved budget.
- Maintain accurate records of all financial transactions and documentation for audit purposes.

- **Reporting and Documentation:**

- Consolidate reports from Tribal Government Unit 2 for submission to the ARPA Office.
- Ensure timely submission of all required reports to funding agencies and maintain proper documentation in a centralized system.

- **Risk Management:**

- Develop and monitor a risk management plan to address potential challenges, including delays, budget shortfalls, or non-compliance.
- Proactively address risks by implementing mitigation strategies and escalating unresolved issues to higher authorities when necessary.

WUMA Responsibilities:

- **Project Implementation:**

- Complete the approved comprehensive project plan (Appendix A), ensuring all milestones, deliverables, and timelines are met.
- Coordinate with the ARPA Office to ensure alignment of efforts and timely communication regarding project progress.

- **Quarterly Reporting:**

- Submit detailed quarterly reports to the ARPA Office, including:
 - Progress updates on milestones, deliverables, and financials.
 - Identified risks or challenges and proposed solutions.

- **Compliance and Performance:**

- Ensure all activities comply with the agreement's terms, federal funding requirements, and tribal policies.
- Respond promptly to any feedback or requests for clarification from the ARPA Office.

- **Resource Management:**

- Manage resources, personnel, and materials effectively to achieve project objectives.
- Request additional resources or support from the ARPA Office if necessary to address unforeseen challenges.

Both Tribal government units agree to cooperate and perform their respective tasks to achieve the objectives outlined in this Agreement.

4. Period of Performance

This Agreement shall commence on **December 30, 2024**, and shall terminate on **December 31, 2026**, or upon the full expenditure of funds, whichever occurs first. The period of performance may be extended only by mutual written consent of both parties.

5. Funding and Payment

- **Total Budget:** The total budget for this Agreement is **\$447,792.00** (see Appendix B for budget details).
- **Funding Source:** Fund 7032: American Rescue Plan Act – State and Local Fiscal Recovery Funds – Revenue Replacement.

6. Allowable Costs

All costs incurred by both Tribal government unit under this Agreement must be allowable, reasonable, and allocable in accordance with the OMB Uniform Guidance, State and Local Fiscal Recovery Fund Final Rule, and relevant FAQs.

7. Reporting Requirements

Both Tribal government units agree to comply with the following reporting requirements:

- **Progress Reports** (Appendix C):

Report Type	Frequency	Content	Deadline
Progress Report	Quarterly	Updates on milestones, deliverables, activities completed, financials, challenges encountered, and proposed solutions.	January 15, April 15, July 15, October 15. (following quarter-end)

- **Final Report** (Appendix C):

Report Type	Frequency	Content	Deadline
Final Report	Once (end of project)	Comprehensive summary of activities, milestones, deliverables, final financial reconciliation, and lessons learned.	Within 20 days of termination or by January 20, 2027

8. Audits and Inspections

Both parties agree to allow access to records and facilities for the purposes of audits, inspections, and compliance reviews by the ARPA Office, as required by the OMB Uniform Guidance.

9. Termination

This Agreement may be terminated by either party upon 30 days written notice to the other party. In the event of termination, both parties shall cooperate to wind down activities in an orderly manner and minimize any disruption to the project. Please note that termination of this agreement may cause loss of ARPA-SLFRF and inability to re-obligate for other purposes.

10. Amendments

Any amendments to this Agreement must be in writing and signed by authorized representatives of both parties.

11. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the Washoe Tribe of Nevada and California, the State and Local Fiscal Recovery Fund Final Rule and relevant FAQs, and the OMB Uniform Guidance (2 CFR Part 200).

12. Signatures

IN WITNESS WHEREOF, the parties hereto have executed this ARPA-Interagency Agreement as of the last date written below.

Washoe Tribe of NV & California:

By: _____

Name: Serrell Smokey

Title: Chairman

Date: _____

WUMA Board:

By: _____

Name: Everett Osorio

Title: Board Chair

Date: _____

Administration:

By: _____

Name: Bernadette Nieto

Title: Tribal Administrator, Washoe Tribe of NV & CA

Date: _____

Appendix A: Detailed Scope of Work

Appendix B: Budget

Appendix C: Reporting Templates

1. Introduction

This Scope of Work outlines the responsibilities and tasks to be executed by WUMA and the Washoe Tribe of NV & CA in accordance with this ARPA-Interagency Agreement.

2. Objectives

Project 1: SCADA Implementation

- **Objective:** Upgrade and modernize the Supervisory Control and Data Acquisition (SCADA) system to enhance real-time monitoring and control of utility operations.
- **Key Activities:**
 - Procurement and installation of SCADA hardware and software.
 - Integration of SCADA with existing infrastructure.
 - Training for staff on SCADA system usage and maintenance.
 - Establishing protocols for data analysis and system optimization.
- **Expected Outcomes:** Improved efficiency, reduced downtime, and enhanced decision-making capabilities through data-driven insights.

Project 2: Maintenance Expenses

- **Objective:** Ensure the upkeep and reliability of utility infrastructure through proactive and reactive maintenance.
- **Key Activities:**
 - Regular inspections and servicing of equipment.
 - Implementation of a maintenance schedule for all critical assets.
 - Budgeting and resource allocation for maintenance needs.
 - Documentation and reporting of maintenance activities.
- **Expected Outcomes:** Reduced risk of equipment failure, extended lifespan of assets, and optimized maintenance costs.

Project 3: WUMA Water Expenses

- **Objective:** Manage and optimize water-related expenses to maintain financial sustainability and ensure compliance with regulatory requirements.
- **Key Activities:**
 - Tracking and analyzing water consumption and associated costs.
 - Implementing cost-saving measures, such as water conservation programs.
 - Negotiating vendor agreements to secure competitive pricing.
 - Developing transparent reporting mechanisms for water expenses.
- **Expected Outcomes:** Enhanced financial oversight, cost efficiency, and sustainable water management practices.

Project 4: Infrastructure Upgrades for Dresslerville Electrical Pump and Stewart Well 2

- **Objective:** Enhance the reliability and efficiency of critical water infrastructure by upgrading the Dresslerville Electrical Pump system and completing the development of Stewart Well 2, ensuring compliance with tribal and IHS standards while maintaining cost efficiency.
- **Key Activities:**
 - Complete the development of Well 1 as a prerequisite to Stewart Well 2.

- Procure and install a new panel and soft start hardware for the Dresslerville Electrical Pump.
- **Expected Outcomes:**
 - Reliable and efficient operation of the Dresslerville Electrical Pump and Stewart Well 2.
 - Compliance with tribal and IHS standards for infrastructure upgrades.
 - Improved water infrastructure to support sustainable and efficient utility operations.

Project 5: Security, Storage, & Inventory Enhancements

- **Objective:** Strengthen the security, storage, and inventory systems of utility operations by installing protective infrastructure, organizing essential materials, and improving access controls to ensure efficient management and safety of critical assets.
- **Key Activities:**
 - Install a security gate at the entrance to the Jacks Valley office.
 - Procure and position three 40-ft connex boxes (estimated \$4.5k–\$7k each) for storage needs.
 - Set up shelving units to organize water and sewer pipes, miscellaneous fittings, and other materials.
 - Provide tables and bins to support efficient inventory management.
 - Stockpile 20-ft sections of lateral and main piping for water and sewer projects.
 - Install security cameras on well houses and water towers for enhanced monitoring.
 - Rekey well houses with new systems, exploring options such as key cards and advanced locks.
 - Establish an inventory system for materials with limited shelf life to ensure timely usage and reduce waste.
- **Expected Outcomes:**
 - Improved security for utility infrastructure and facilities.
 - Streamlined storage and organization of essential materials.
 - Enhanced operational readiness through well-stocked and accessible inventory.
 - Reduced material waste through efficient inventory tracking.
 - Better access control and monitoring for well houses and water towers.

3. Tasks and Deliverables

Project 1: SCADA Implementation			
Task	Description	Deadline	Deliverable
Procurement	Select and procure SCADA hardware and software.	March 15, 2025	Procurement records and vendor contracts.
Integration Plan	Develop an integration plan for SCADA with existing infrastructure.	June 30, 2025	Integration plan document.
Installation and Testing	Install SCADA components and perform testing/debugging.	September 30, 2025	Installation and testing report.
Staff Training	Train staff on SCADA operation and maintenance.	October 30, 2025	Training completion report and materials.
Data Protocols	Establish protocols for data collection, analysis, and reporting.	December 30, 2025	Data analysis and reporting protocols.

Project 2: Maintenance Expenses			
Task	Description	Deadline	Deliverable
Asset Inventory	Inventory all utility assets and identify maintenance needs.	December 31, 2024	Comprehensive asset inventory report.
Maintenance Schedule	Develop a preventive maintenance schedule for critical infrastructure.	January 31, 2025	Preventive maintenance schedule.
Budget Allocation	Allocate resources and budget for maintenance activities.	February 15, 2025	Maintenance budget plan.
Reactive Maintenance	Address urgent repairs through reactive maintenance procedures.	Ongoing through December 31, 2026	Maintenance task logs.
Monitoring and Reporting	Monitor maintenance activities and generate cost reports.	Monthly	Maintenance expense and performance reports.

Project 3: WUMA Water Expenses			
Task	Description	Deadline	Deliverable
Data Collection	Collect historical data on water usage and associated costs.	February 28, 2025	Historical water usage report.
Cost Analysis	Conduct a cost analysis and identify opportunities for savings.	February 28, 2025	Cost-saving strategy document.
Conservation Initiatives	Implement water conservation measures to reduce expenses.	ongoing	Conservation initiative reports.
Vendor Contract Review	Review and renegotiate contracts with water vendors.	ongoing	Updated vendor agreements.
Financial Tracking System	Create and maintain a financial tracking system for water expenses.	December 31, 2025	Water expense tracking system documentation.

Project 4: Infrastructure Upgrades for Dresslerville Electrical Pump and Stewart Well 2			
Task	Description	Deadline	Deliverable
Walkthrough with IHS	Conduct a walkthrough with Maggie from IHS to confirm the project scope, amounts, and compliance for both projects.	January 7, 2025	Walkthrough report and recommendations.
Completion of Well 1	Ensure the completion of Well 1 as a prerequisite to starting Stewart Well 2.	January 31, 2025	Completion report for Well 1.
Scope Clarification	Request detailed scope of work for Dresslerville Electrical Pump from Lisa and TNT Industrial.	January 31, 2025	Updated scope of work document and cost validation.
Hardware Procurement	Confirm installation of the new panel and soft start hardware for	April 30, 2025	Procurement and installation report.

	Dresslerville Electrical Pump by TNT Industrial.		
Written Report Submission	Present the final project details and recommendations for both Dresslerville Electrical Pump and Stewart Well 2 at the WUMA Board meeting.	May 31, 2025	Comprehensive written report for WUMA Board review.
Project Monitoring	Oversee the implementation of both infrastructure upgrades to ensure milestones are met within approved budgets.	Ongoing	Regular progress reports for both projects.

Project 5: Security, Storage, & Inventory Enhancements			
Task	Description	Deadline	Deliverable
Rekeying System Upgrade	Upgrade well house access controls, exploring key cards and advanced lock systems.	March 31, 2025	Rekeying system upgrade documentation.
Gate Procurement	Procure a security gate for the entrance to the Jacks Valley office, following procurement policies and guidelines.	March 31, 2025	Procurement records and vendor contract for gate.
Connex Boxes Procurement	Procure and position three 40-ft connex boxes (estimated \$4.5k–\$7k each) for secure storage.	April 30, 2025	Procurement records and setup report.
Shelving Setup	Install shelving units to organize water pipes, sewer pipes, and miscellaneous fittings.	June 30, 2025	Shelving setup and inventory organization report.
Inventory System Design	Develop and implement an inventory tracking system for shelf-life materials.	July 31, 2025	Inventory tracking system documentation.
Tables and Bins Procurement	Purchase and place tables and bins to support organized inventory management.	July 31, 2025	Procurement records and setup report.
Stockpile Creation	Stockpile 20-ft sections of lateral and main piping for water and sewer projects.	ongoing	Stockpile readiness report.
Security Camera Installation	Install cameras on well houses and water towers for improved monitoring and security.	December 31, 2025	Security camera installation report.

1. Summary

The total budget is **\$447,792.00**

2. Detailed Budget

Project 1: SCADA Implementation		
Category	Description	Amount
Contractual	SCADA hardware/software contract	\$166,479.50
Total		\$166,479.50

Project 2: Maintenance Expenses		
Category	Description	Amount
General Repair/Maint.	General repair and maintenance of WUMA equipment	\$ 4,719.30
Indirect	14.09%	\$664.95
Total		\$5,384.25

Project 3: WUMA Water Expenses		
Category	Description	Amount
Utility - water	Commercial and Residential water expenses	\$82,909.28
Indirect	14.09%	\$11,681.92
Total		\$94,591.20

Project 4: Infrastructure Upgrades for Dresslerville Electrical Pump and Stewart Well 2		
Category	Description	Amount
Contracts	Electrical pump \$25,406.17 Stewart Well 2 \$25,913.13	\$51,319.30
Total		\$51,319.30

Project 5: Security, Storage, & Inventory Enhancements		
Category	Description	Amount
Construction/ Capital Improvement	Gate Procurement and Installation: \$20,707	\$20,707
Equipment	Connex Boxes Procurement: \$31,061 Shelving Setup: \$15,531 Security Camera Installation: \$12,424	\$59,016
Supplies	Inventory System Design: \$10,354 Stockpile Creation: \$20,707 Tables and Bins Procurement: \$8,283 Rekeying System Upgrade: \$5,194.98	\$44,538.88
Indirect	14.09%	\$5,755.77
Total		\$130,017.75

Appendix C. Reporting Template

WUMA ARPA Interagency Agreement Agreement Number: 7035-IAA-WUMA

1. Progress Report

Report Period: [Start Date] to [End Date]

Submitted By: [Name, Title]

1.1 Project Overview:

Provide a brief summary of the project status and key activities during the reporting period.

1.2 Milestones Achieved:

For each completed task, record the **completion date** in the designated column to provide clear documentation of progress. Ensure the date reflects the actual day the task was finalized and is consistent with the project timeline.

Project 1: SCADA Implementation				
Task	Description	Deadline	Deliverable	Completion Date
Procurement	Select and procure SCADA hardware and software.	March 15, 2025	Procurement records and vendor contracts.	
Integration Plan	Develop an integration plan for SCADA with existing infrastructure.	June 30, 2025	Integration plan document.	
Installation and Testing	Install SCADA components and perform testing/debugging.	September 30, 2025	Installation and testing report.	
Staff Training	Train staff on SCADA operation and maintenance.	October 30, 2025	Training completion report and materials.	
Data Protocols	Establish protocols for data collection, analysis, and reporting.	December 30, 2025	Data analysis and reporting protocols.	

Project 2: Maintenance Expenses				
Task	Description	Deadline	Deliverable	Completion Date
Asset Inventory	Inventory all utility assets and identify maintenance needs.	December 31, 2024	Comprehensive asset inventory report.	
Maintenance Schedule	Develop a preventive maintenance schedule for critical infrastructure.	January 31, 2025	Preventive maintenance schedule.	
Budget Allocation	Allocate resources and budget for maintenance activities.	February 15, 2025	Maintenance budget plan.	
Reactive Maintenance	Address urgent repairs through reactive maintenance procedures.	Ongoing through December 31, 2026	Maintenance task logs.	
Monitoring and Reporting	Monitor maintenance activities and generate cost reports.	Monthly	Maintenance expense and performance reports.	

Project 3: WUMA Water Expenses

Task	Description	Deadline	Deliverable	Completion Date
Data Collection	Collect historical data on water usage and associated costs.	February 28, 2025	Historical water usage report.	
Cost Analysis	Conduct a cost analysis and identify opportunities for savings.	February 28, 2025	Cost-saving strategy document.	
Conservation Initiatives	Implement water conservation measures to reduce expenses.	ongoing	Conservation initiative reports.	
Vendor Contract Review	Review and renegotiate contracts with water vendors.	ongoing	Updated vendor agreements.	
Financial Tracking System	Create and maintain a financial tracking system for water expenses.	December 31, 2025	Water expense tracking system documentation.	

Project 4: Infrastructure Upgrades for Dresslerville Electrical Pump and Stewart Well 2

Task	Description	Deadline	Deliverable	Completion Date
Walkthrough with IHS	Conduct a walkthrough with Maggie from IHS to confirm the project scope, amounts, and compliance for both projects.	January 7, 2025	Walkthrough report and recommendations.	
Completion of Well 1	Ensure the completion of Well 1 as a prerequisite to starting Stewart Well 2.	January 31, 2025	Completion report for Well 1.	
Scope Clarification	Request detailed scope of work for Dresslerville Electrical Pump from Lisa and TNT Industrial.	January 31, 2025	Updated scope of work document and cost validation.	
Hardware Procurement	Confirm installation of the new panel and soft start hardware for Dresslerville Electrical Pump by TNT Industrial.	April 30, 2025	Procurement and installation report.	
Written Report Submission	Present the final project details and recommendations for both Dresslerville Electrical Pump and Stewart Well 2 at the WUMA Board meeting.	May 31, 2025	Comprehensive written report for WUMA Board review.	
Project Monitoring	Oversee the implementation of both infrastructure upgrades to ensure milestones are met within approved budgets.	Ongoing	Regular progress reports for both projects.	

Project 5: Security, Storage, & Inventory Enhancements				
Task	Description	Deadline	Deliverable	Completion Date
Rekeying System Upgrade	Upgrade well house access controls, exploring key cards and advanced lock systems.	March 31, 2025	Rekeying system upgrade documentation.	
Gate Procurement	Procure a security gate for the entrance to the Jacks Valley office, following procurement policies and guidelines.	March 31, 2025	Procurement records and vendor contract for gate.	
Connex Boxes Procurement	Procure and position three 40-ft connex boxes (estimated \$4.5k-\$7k each) for secure storage.	April 30, 2025	Procurement records and setup report.	
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Stockpile Creation	Stockpile 20-ft sections of lateral and main piping for water and sewer projects.	ongoing	Stockpile readiness report.	
Security Camera Installation	Install cameras on well houses and water towers for improved monitoring and security.	December 31, 2025	Security camera installation report.	

1.3 Upcoming Activities:

Outline the planned activities for the next reporting period.

- Task 1: [Description]
- Task 2: [Description]

1.4 Challenges and Solutions:

Identify any challenges encountered and the solutions implemented.

- Challenge: [Description]
 - Solution: [Description]

2. Financial Report

Report Period: [End Date]

Submitted By: [Name, Title]

2.1 Budget Summary:

Provide a summary of the budget status.

- Total Budget: **\$447,792.00**
- Total Expenditures to Date: \$[Amount]
- Remaining Budget: \$[Amount]

2.2 Detailed Expenditures:

Complete the **Expenditure Column** by entering the amounts spent in each corresponding category. Ensure that the amounts reflect accurate and up-to-date cumulative expenditures.

Project 1: SCADA Implementation			
Category	Description	Budget	Expenditures
Contractual	SCADA hardware/software contract	\$166,479.50	\$
Total		\$166,479.50	\$

Project 2: Maintenance Expenses			
Category	Description	Budget	Expenditure
General Repair/Maint.	General repair and maintenance of WUMA equipment	\$ 4,719.30	\$
Indirect	14.09%	\$664.95	\$
Total		\$5,384.25	\$

Project 3: WUMA Water Expenses			
Category	Description	Budget	Expenditure
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Indirect	14.09%	\$11,681.92	\$
Total		\$94,591.20	\$

Project 4: Infrastructure Upgrades for Dresslerville Electrical Pump and Stewart Well 2			
Category	Description	Budget	Expenditure
Contracts	Electrical pump \$25,406.17 Stewart Well 2 \$25,913.13	\$51,319.30	\$
Total		\$51,319.30	\$

Project 5: Security, Storage, & Inventory Enhancements			
Category	Description	Budget	Expenditure
Construction/ Capital Improvement	Gate Procurement and Installation: \$20,707	\$20,707	\$
Equipment	Connex Boxes Procurement: \$31,061 Shelving Setup: \$15,531 Security Camera Installation: \$12,424	\$59,016	\$
Supplies	Inventory System Design: \$10,354 Stockpile Creation: \$20,707 Tables and Bins Procurement: \$8,283 Rekeying System Upgrade: \$5,194.98	\$44,538.88	\$
Indirect	14.09%	\$5,755.77	\$
Total		\$130,017.75	\$

2.3 Variance Analysis:

Explain any significant variances between the budgeted and actual expenditures.

- Variance in Personnel Costs: [Explanation]
 - Variance in Equipment Costs: [Explanation]
-

3. Final Report Section (To be completed at the end of the project)

3.1 Project Summary:

Summarize the overall project, including objectives achieved and outcomes.

3.2 Financial Summary:

Provide a final financial summary.

- Total Budget: **\$447,792.00**
 - Total Expenditures: \$[Amount]
 - Remaining Funds: \$[Amount]
-

3.3 Lessons Learned:

Identify key lessons learned and recommendations for future projects.

- Lesson 1: [Description]
 - Recommendation: [Description]
-