



Washoe Tribe of Nevada and California
Washoe Tribe Health Center
1559 Watasheamu Road
Gardnerville, NV 89460
(775)265-8622

Request for Proposal (RFP) for Update to Existing Woodfords Indian Education Center (WIEC) Garden

April 11, 2024

BACKGROUND

The Washoe Tribe of Nevada and California is a federally recognized sovereign Tribe governed by the Washoe Tribal Council. The Washoe Tribe Health Center provides patient services to Native Americans. The Good Health and Wellness in Indian Country (GHWIC) grant was awarded to the Washoe Tribe in 2019. One purpose of GHWIC is to implement environmental changes to prevent obesity by increasing the number of people using safe and accessible places for physical activity.

PURPOSE

Upgrades to the existing garden located at the Woodfords Indian Education Center.

SCOPE

The successful applicant will competently, diligently, and to applicable professional or industry standards, render the following services:

1. Disassemble and remove existing damaged greenhouse structure approximately 8ft width x 10ft length x 7ft height.
2. Disassemble and remove existing damaged 5 plastic raised garden beds approximately 6ft width x 10ft length x 2ft height.
3. Finish grade area approximately 30ft x 30ft in preparation for installation of garden beds.
4. Assemble prefabricated Greenhouse structure approximately 8ft width x 12ft length x 8ft height including shelving inside structure.
5. Assemble 8 raised garden beds. 5- 4ft width x 8ft length x 1.5ft height and 3- 2ft width x 8ft length x 10.5 inch height.
6. Fill 8 raised garden beds with compost, fertilizer, and soil.
7. Assemble 1 picnic table.

PROPOSAL SUBMISSION

Interested applicants should submit a proposal that includes the following:

- Resume and References
- Summary of Work Experience and Qualifications as it related to the scope of work as outlined in Scope.
- Estimated total cost for completion of Scope, inclusive. All costs must be itemized to include an explanation of all fees and costs.
- Estimated timeframe for completion of Scope.

CONTACT DATE AND TIMELINE FOR SUBMISSION

Deadline for proposal submissions is April 25, 2024, by 5:00pm.

Please submit proposals to:

Hand-delivered to: Washoe Tribe Health Center, Attention: GHWIC Project Coordinator, 1559 Watasheamu Road, Gardnerville, NV 89460.

Electronic Submission to: kristin.perkins2@washoetribe.us

Contract terms and conditions will be negotiated upon selection of the chosen bidder for this RFP. All contract terms and conditions will be subject to review by the Washoe Tribe of Nevada and California legal Counsel.

CONTACT INFORMATION:

Please submit your proposal to kristin.perkins2@washoetribe.us For any questions or clarifications, please contact Kristin Perkins at (775)431-0650, or kristin.perkins2@washoetribe.us.