

**U.S. Department of the Interior  
Bureau of Indian Affairs  
Division of Human Services**

Date of Application: \_\_\_\_\_

Date of Interview: \_\_\_\_\_

Decision:

Approved; Date: \_\_\_\_\_ to \_\_\_\_\_: \_\_\_\_\_  
Initials

Denied; Date: \_\_\_\_\_: \_\_\_\_\_  
Initials

Reason for Denial: \_\_\_\_\_

Date of Redetermination \_\_\_\_\_ / \_\_\_\_\_

**APPLICATION for  
FINANCIAL ASSISTANCE and SOCIAL SERVICES**

**AREAS ARE FOR BIA AGENCY USE ONLY.**

Name: \_\_\_\_\_ Tribe/Enrollment Number: \_\_\_\_\_

Other Name(s) Used: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_ Cell/MSG Number: \_\_\_\_\_

Provide directions on how to get to your home: \_\_\_\_\_

1. Reason for applying for Financial Assistance and Social Services?

2. What type of income have you been living on for the last three (3) months?

**Section I: FAMILY PROFILE OF HEAD OF HOUSEHOLD MEMBERS APPLYING (25 CFR §20.308)**

Fill in all required blanks for everyone who lives with you, either permanently or temporarily. You must list yourself first, then your spouse and children, then other adults and children. Place an asterisk (\*) to the left of each person not included in payment.

Members of Household (Last, First, Middle)	Date of Birth			Sex (M/F)	Relation to Head of Household	Marital Status (Married, Single, Widowed, Divorced, Common Law, Separated)	Highest Grade/ Degree Completed	Social Security Number	Verified	Tribal Enrollment Number
	Month	Day	Year							
1.					SELF					
2.										
3.										
4.										
5.										
6.										
7.										
8.										

**Section II: TYPES OF FINANCIAL ASSISTANCE AND SOCIAL SERVICES (Check type of Assistance or Services applying for)**

[Items with an asterisk (\*) require BIA Line Officer Approval & Signature; Cost-Sharing for Foster Care or Adoption Subsidy requires BIA Line Officer Approval & Signature]

- A.  General Assistance
- D.  Burial Assistance
- E.  Emergency Assistance
- G.  Information & Referral Only

- B. Child Assistance**
- \*  Foster Care
  - \*  Residential Care
  - \*  Adoption Subsidy
  - \*  Guardianship Subsidy
  - Special Needs
  - \*  Homemakers Services

- C. Adult Care Assistance**
- \*  Homemakers Services
  - \*  Residential Care/ Group Home

- F. Services-Only**
- Child Protection
  - Adult Protection
  - Child & Family Services
  - IIM Services

**Section III. EARNED INCOME & UNEARNED INCOME (25 CFR §20.308-§20.310)**

Is anyone in the household currently working or have they worked in the past 30 days  Yes  No

If yes, identify Household Member(s) who are working and their earnings:

Household Member # 1 \_\_\_\_\_ Amount \$: \_\_\_\_\_  
 Household Member # 2 \_\_\_\_\_ Amount \$: \_\_\_\_\_  
 Household Member # 3 \_\_\_\_\_ Amount \$: \_\_\_\_\_

Do you expect to receive or are receiving any of the following listed below:  Yes  No

(If yes, put a check mark in the box in front of all unearned income (not from employment) received by any household members, (see below; use additional space for further explanation.)

Earned Income		Unearned Income	
<input type="checkbox"/> Wages/ Salary	Amount: \$ _____	<input type="checkbox"/> Supplemental Security Income (SSI)	Amount: \$ _____
<input type="checkbox"/> Alimony/ Child Support	Amount: \$ _____	<input type="checkbox"/> TANF	Amount: \$ _____
<input type="checkbox"/> Gifts/ Contributions	Amount: \$ _____	<input type="checkbox"/> Food Stamps	Amount: \$ _____
<input type="checkbox"/> Income Tax Refund (Federal/State)	Amount: \$ _____	<input type="checkbox"/> Commodities	
<input type="checkbox"/> Insurance Settlement (Auto Accident, etc.)	Amount: \$ _____	<input type="checkbox"/> Foster Care Payments	Amount: \$ _____
<input type="checkbox"/> Interest/ Dividends (Bank Accounts)	Amount: \$ _____	<input type="checkbox"/> Other (list)	Amount: \$ _____
Other (list): _____		(Example: Carl Perkins P.L. 105-332)	
<input type="checkbox"/> Lease Income (list)	Amount: \$ _____	<input type="checkbox"/> Other (list)	Amount: \$ _____
		(Example: Alaska Native Corporation Dividend)	
<input type="checkbox"/> Lottery/ Gaming Income (cash winnings)	Amount: \$ _____	Explain the Amount Approved and/or Disapproved- need to specify gross and net earnings. (Social Service Worker Section)	
<input type="checkbox"/> Retirement Benefits/ Pensions	Amount: \$ _____		
<input type="checkbox"/> Royalties	Amount: \$ _____		
<input type="checkbox"/> Tribal Per Capita Payments	Amount: \$ _____		
<input type="checkbox"/> Social Security/ Survivor/ Disability Benefits	Amount: \$ _____		
<input type="checkbox"/> Unemployment Benefits	Amount: \$ _____		
<input type="checkbox"/> Veteran's Benefits/ Payments	Amount: \$ _____		
<input type="checkbox"/> Worker's Compensation Benefits	Amount: \$ _____		
<input type="checkbox"/> Farm/ Ranch Income	Amount: \$ _____		

Have you applied for TANF?  YES  NO Date: \_\_\_\_\_  
 Have you been terminated from TANF past 90 days?  YES  NO  
 Are you eligible to reapply for TANF?  YES  NO  
 Have you applied for other Resources/ Programs?  YES  NO Date: \_\_\_\_\_

**Section IV. STATEMENT OF COOPERATION**

I/We apply for financial assistance/ services for the listed members of my (our) household who are in need.  
 I/We have received a copy of and have had explained to us, and understand the provisions of Federal Law governing fraud.

Under 18 U.S.C. §1001, the Federal Law concerning fraud states: "Whoever, in any matter within the jurisdiction of any department or agency of the United States, knowingly and willfully falsifies, conceals, or covers up by any trick, scheme, or devise a material fact, or makes or uses any false writing or documents, knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be fined not more than \$10,000 or imprisoned not more than five years or both."

I (We) agree to supply information regarding resources and income and to notify the agency of any changes in my (our) situation. Release of Information: Human Services is authorized to obtain/exchange information necessary to establish eligibility for assistance. I (We) have read, or had explained to me/us, the provision of our protection under the Paperwork Reduction Act and the Privacy Act.

**Please check & initial:**  Read, Understood & Signed the Fraud Statement: \_\_\_\_\_  
 Read, Understood & Signed the Paperwork Reduction Act: \_\_\_\_\_  
 Read, Understood & Signed Release of Information & Privacy Act/FOIA: \_\_\_\_\_

\_\_\_\_\_  
Date Signature of Applicant #1 \_\_\_\_\_ Date Signature of Applicant #2 \_\_\_\_\_

\_\_\_\_\_  
Date Social Services Worker Signature \_\_\_\_\_ Date BIA Line Officer (If Applicable) \_\_\_\_\_

# Washoe Tribe Department of Social Services



## Authorization to Release Information

I hereby authorize the release and full disclosure of any information concerning and relevant to my eligibility for Indian General Assistance (IGA) or other social service programs, including information of a confidential or privileged nature, to the Washoe Tribe of Nevada and California Social Services Department. I also authorize the exchange of such information by and between the Washoe Tribe Social Services Department and other relevant agencies, organizations or individuals.

I authorize the release of information, including but not limited to by way of example only, from and to: law enforcement and criminal justice agencies; attorneys; schools, colleges, training programs and other educational institutions; military organizations; hospitals, clinics, physicians, and repositories of medical records; county, state and federal government agencies; community service agencies; employers; credit bureaus and consumer reporting agencies.

The information will be used only for purposes directly relevant to the determination of my eligibility to receive services and/or benefits through the Washoe Tribe Social Services Department. I understand that such information is necessary and related to my program of services and that its confidentiality will be respected by the providers and recipients thereof. I further understand that this Authorization is valid from date signed and is subject to revocation by me at any time in writing, except to extend that action has been taken in reliance hereon.

Such information may be released to any duly authorized agent of the Washoe Tribe Social Services Department upon presentation of this Authorization in person, by mail, by fax, or by any other method of transmission. A photocopy of this Authorization shall be considered as valid as the original signed by me.

I hereby waive any physician-patient, attorney-client, spousal or other privilege I may have under the law with respect to any records made available in reliance with this Authorization.

I hereby agree to hold harmless the Washoe Tribe of Nevada and California, the Washoe Tribe Social Services Department, all of their officers, agents, employees and related personnel, both individually and collectively, from any and all liability for damage of whatever kind which may at any time result to me, my family, heirs or associates because of reliance on and/or compliance with this Authorization.

I also release and hold harmless the custodians of any requested or shared records and information, their officers, agents, employees, and related personnel from any and all liabilities, damages and claims that might arise from the release of information authorization herein.

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Social Security Number:

\_\_\_\_\_  
Date of Birth: